



Sedlescombe Parish Council

Minutes of the Meeting of the Parish Council
on Wednesday 5th May 2021 at 19:00 via zoom

Present:

David Caney (DC). Roy Chapman (RC). Beverley Coupar (BC); Peter Anson (PA). Nicola Moore (NM). Sally Sidgwick (SS)
Pauline Glew (Vice-Chairman)(PG).
Parish and District Cllr. Jonathan Vine-Hall (Chairman of the Parish Council) (JVH). Mrs Jackie Scarff (JS) (Clerk/RFO)
County and District Cllr Carl Maynard (CM). Part Time There were 0 members of the public.

Item	Agenda Item (C21.)
46.	<p>The Vice Chairman to take the chair and announce first business to be the election of Chairman of the council for the year. PG took the chair and nominated JVH as chairman of the council for the year. Unanimously agreed. Resolved JVH is Chairman of the Parish Council for the year 2021/22</p>
47.	<p>The Chairman to read and sign (at a later date) the declaration of acceptance of office. Resolved, the chairman to sign the paperwork at a later date.</p>
48.	<p>The Chairman to take the chair and announce the election of Vice Chairman of the council for the year. JVH took the chair and nominated PG as chairman of the council for the year. Unanimously agreed. Resolved PG is Vice Chairman of the Parish Council for the year 2021/22</p>
49.	<p>The Vice Chairman to read and sign (at a later date) the declaration of acceptance of office. Resolved, the vice chairman to sign the paperwork at a later date.</p>
50.	<p>Interests in accordance with 2012 Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Any changes to register of interests should be notified to the clerk. There were no interests to be noted.</p>
51.	<p>To receive and accept Apologies (LGA 1972 s85) Apologies received and accepted from Jackie Saull-Hunt</p>
52.	<p>To receive the minutes of the previous meeting held on 20th April 2021, to approve these minutes and authorise the chairman to sign them as a correct record. Resolved that the chairman sign the minutes from the full council meeting held 20th April 2021 as a true record of the meeting.</p>
53.	<p>Review of Standing orders, Financial Regulations and Risk assessment. Resolved that the Standing Orders, Financial Regulations and Risk Assessment be adopted.</p>
	<p>To agree scheme of delegation. Resolved the scheme of delegation to be adopted with the amendment that the chair and vice chair of the parish council are to be ex-officio member of each committee.</p>
54.	<p>To consider nominations to existing committees. Membership agreed at the meeting will include the Chairman and Vice-Chairman being ex-officio members of each Committee:</p> <p>Finance Executive Committee. Members confirmed as PG, PA, RC, SS, BC, JVH & NM</p> <p>Planning Executive Committee. Members confirmed as JVH, PG, BC, SS, DC, RC & NM PA will advise when requested.</p> <p>Sedlescombe Sports Pavilion Executive Committee Members confirmed as DC, PA, RC & SS</p> <p>Red Barn Field Working Group Members confirmed as PG, JSH, RC, SS & BC</p> <p>STAG Members confirmed as PG, BC, DC & JVH</p>

	<p>Any other Executive or Advisory Committee that the Parish Council agrees should be constituted for the coming year.</p> <p>No other Executive or Advisory Committees were considered necessary.</p> <p>To consider nominations to represent the Parish Council on outside bodies.</p> <p>RALC JVH, PG & DC (to attend when needed)</p> <p>ESALC JVH</p> <p>Sedlescombe Village Hall RC</p> <p>Any other bodies that the Parish Council agrees they should have representation on.</p> <p>There were no other bodies to be represented.</p>													
55.	<p>To delegate to the relevant committees, a review of their terms of references.</p> <p>Resolved to delegate to the relevant committees, a review of their terms of references.</p>													
56.	<p>To agree dates for Meetings for the year 2021 / 2022</p> <table border="0"> <tr> <td>22nd June 2021</td> <td>20th July 2021</td> </tr> <tr> <td>21st September 2021</td> <td>19th October 2021</td> </tr> <tr> <td>16th November 2021</td> <td>14th December 2021</td> </tr> <tr> <td>18th January 2022</td> <td>15th February 2022</td> </tr> <tr> <td>15th March 2022</td> <td>19th April 2022</td> </tr> <tr> <td colspan="2">17th May 2022 (Annual Meeting of the PC)</td> </tr> </table> <p>Resolved dates agreed.</p>	22 nd June 2021	20 th July 2021	21 st September 2021	19 th October 2021	16 th November 2021	14 th December 2021	18 th January 2022	15 th February 2022	15 th March 2022	19 th April 2022	17 th May 2022 (Annual Meeting of the PC)		
22 nd June 2021	20 th July 2021													
21 st September 2021	19 th October 2021													
16 th November 2021	14 th December 2021													
18 th January 2022	15 th February 2022													
15 th March 2022	19 th April 2022													
17 th May 2022 (Annual Meeting of the PC)														
57.	<p>To receive any questions on reports from the District or County Councillors</p> <p>There were no new reports.</p>													
58.	<p>Public participation session re matters on the Agenda at the Chairman's discretion.</p> <p>There were no members of the public.</p>													
59.	<p>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</p> <p>‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’</p> <p>There was no need for the resolution.</p>													
60.	<p>Sedlescombe Sports Pavilion</p> <p>To receive an update and agree any actions required.</p> <p>PA showed a proposed updated plan. PA explained the changes to the previous plan. It would be possible to do the changes in stages.</p> <p>Resolved the cllrs agreed that the plan should be costed. PA & SS were thanked for the work redesigning the plan.</p> <p>RC discussed the need to clear the ditches on the sportsfield.</p> <p>The clerk was asked to apply to the volunteer services. RC will put a job spec together for the application.</p> <p>CM left the meeting 19:34</p>													
61.	<p>Highway Matters</p> <p>To receive an update from STAG and associated groups and agree any actions required.</p> <p>DC reported that the traffic survey equipment that had been installed had not captured any data. The equipment will be reinstalled Monday 10th May. A new member has joined the group and will be taking over as the Speedwatch co ordinator. The team are still looking for a site to install the last CCTV camera.</p> <p>DC suggested that it may be useful to put CCTV cameras on the sports pavilion.</p> <p>The black cat device has been delivered and Stag will discuss the best way to get the Black Cat up and running.</p>													
62.	<p>Riverside Playground</p> <p>To receive an update on the playground project and agree any actions required.</p> <p>BC reported that she had participated in some useful funding training including applying for the national lottery funding. BC is working hard to make the application stand out and is working with the school. BC is planning a meeting after 17th May to get key group members together to make some further improvements.</p>													
63.	<p>To review previous resolutions and agree any actions required.</p> <p>The software for the Black Cat needs to be up and running.</p>													

	<p>The tree on the green was discussed and it was agreed that the tree would not be a memorial tree. It was agreed that benches would be preferred as memorials. JVH highlighted that the council had received a request from a Sedlescombe resident. It was agreed that a bench on the Sportsfield would be a good idea. After a discussion it was agreed that a bench would be placed at the playground in memory of Andy.</p>	
64.	<p>Finance and Audit To receive the monthly statement of accounts to 30th April 2021 Received and noted. To receive the bank reconciliation to 30th April 2021 Received and noted. To present for approval the payments for the month. It was agreed that the invoice for GTA Civils would be held until the work has been done. There were no payments to be made.</p>	
65.	<p>Reports, Correspondence, Questions and Future agenda items not requiring decisions. The clerk will try and find out where the MUGA spray came from. JVH asked about training. The clerk reported that ESALC don't have anything on offer at the moment, they are looking at what they can do. Mulberry and Co are offering a suite of training on a modular basis at £50 per module. This would be reduced to £35 per module if ESALC were to join. There is more planning training to be announced through RDC.</p>	
	<p>There being no further business, the meeting closed at 20:14pm</p>	

Chairman.....

Date.....